



## TRUST GRANT SCHEDULE 2002

- ⇒ 20 June 2001                      Copies of application forms sent to Unions
- Unions will have nine weeks to return the forms
- Incomplete forms will not be considered – Forms that are incomplete will be returned to Unions for completion and may not be considered when the Trustees meet.**
- ⇒ 17 August 2001                      Closing date for receipt of applications.
- Applications considered by Game Development Department
- ⇒ 23 August 2001                      Forms sent to Regional Associations for comment
- ⇒ September 2001                      Reviewed by Regional Associations in Dublin with IRB
- ⇒ 1<sup>st</sup> October 2001                      Application summaries sent to Trustees for consideration
- ⇒ November 2001                      Trustees meeting (TBC)
- ⇒ 3<sup>rd</sup> December 2001                      Letters of Advice sent to Unions
- When these letters are signed and returned the grant can be processed
- ⇒ Jan/Feb 2002                      Distribution of funds to Unions / Regions

This schedule is aimed to assist Unions with their IRB Trust Grant applications. Please take careful note of the dates that are listed above. Returning applications late or incomplete may cause a serious delay for Unions receiving funds.

If you have any questions please do not hesitate to contact me.

**David Carrigy**

## Project Manager

Please find attached a letter and schedule with regard to the IRB Trust Grants 2002.

David Carrigy  
Project Manager  
International Rugby Board  
Tel: +353 1 2409 200  
Fax: +353 1 2409 201/203  
E-mail: [dcarrigy@irb.ie](mailto:dcarrigy@irb.ie)

<<TRUST GRANT SCHEDULE 2002.doc>> <<trustapplication200701.doc>>



International Rugby Board  
Huguenot House, 35 – 38 St. Stephens Green, Dublin 2, Ireland  
Tel: + 353 1 240 9200; Fax: + 353 1 240 9201  
e-mail: [dcarrigy@irb.ie](mailto:dcarrigy@irb.ie)

---

# FAX - URGENT

**To:** Chief Executives / Secretaries  
of all Unions in Membership      **From:** Hugh H. Penman  
General Manager / Secretary

---

**Fax:** List      **Date:** 20<sup>th</sup> July 2001

---

**Pages:** 2      **CC:** David Carrigy  
Robert Brophy

---

**Re: IRB TRUST GRANT APPLICATION 2002**

**I wish to draw your attention to the attached schedule for the forthcoming grant applications and ask you to note that if you have not already submitted your application that the closing date is imminent.**

Please take careful note of the dates provided and also please have the following prepared:

1. That your Union is a Member of the IRB
2. That your Union is a Member of a Regional Association
3. Attach a copy of the Union Strategic Plan or Annual Action Plan
4. Attach the Performance Review for 2001 Grant
5. Attach the most recent Balance Sheet and Income and Expenditure Account

If we can be of any further assistance to you please do not hesitate to contact our Game Development Department (dcarrigy@irb.ie).

If you have already sent your form please ignore this letter.

Yours sincerely,

**Hugh H. Penman**  
**General Manager / Secretary**