

22nd December, 1998  
page: 1

**Lajos Vida-Szűcs, President**  
**Add: H-6601 Szentes, Pf.160.**  
**Tel +36 63 318 131, Fax 63 314 510**  
**E-mail: [vidaszl@mail.datanet.hu](mailto:vidaszl@mail.datanet.hu)**

**International Rugby Board**  
**attn. Mr Lee D Smith**  
**Fax: 353 1 676 9334**

**Dear Mr Smith,**

**Subject: IRS OSS**

Now please find attached our 1998 application, that is also sent by mail.

It includes: 4 pages of your form  
11 pages of supplementary documentation  
1 page of this cover letter  
1 video tape VHS - by mail

Yours sincerely,

**Lajos Vida-Szűcs**  
President

PS current documents are being sent both by telefax and mail

## **SUPPORTING DOCUMENTATION NO. 1**

### **BUDGET AND DETAILS OF EACH PROJECT (projects are in order of importance)**

**Our application contains three major points:**

1. Another one year funding of the Youth Development Officer plus a Complementary advisory programme
2. A one year series of coaching and refereeing training courses
3. Százhalombatta club house completion

#### **1. Another one year funding of the Youth Development Officer and a Complementary advisory programme**

At the time of the preparation of this application youth development activity sponsored by IRS-OSS has been taking place for about 1.5 years. To begin with we were faced with an over-riding interest in the sport and we have been able, at least, to introduce the game to a number of schools. However, because of the interest generated through the weekly training programme we found that our resources were insufficient to meet the demand and the enthusiasm of the young players involved. We had hoped to cover these demands by relying on PE teachers but after 1.5 years we realise that they are not knowledgeable enough despite the fact that we left with them numerous leaflets and videos together with plenty of supplementary material. Besides we think it very important to have direct access to as great a number of young players as possible, so personalising the game among them. In addition, we leave introductory material for them wherever the sport is played in Hungary and hope to encourage them in every way possible.

Now we have started work to co-ordinate the seven colleges of further education where PE teachers are trained. This colleges and universities are supplied with written coaching and refereeing materials which has recently been translated into Hungarian (e.g. your coaching and refereeing Level 1 and 2 manuals), we also send, on a regular basis, magazines which are received regularly here (Oval World, Kick Off, RFU Technical Journal).

We have been able to set up rugby mainly in those areas where we have paid people, wherever possible, we have tried to ensure that they are 'rugby people'. However, we have had success with some PE teachers (e.g. Mezőszentgyörgy) and there has been a special club initiative with the schools of Esztergom as well.

Logistically, development of the game is difficult in those areas which are some distance from existing rugby clubs.

As a result, we created further part time positions to try and improve the situation.

The current set up now is:

- Mr Attila Kardos - full time, Budapest and the north-east part of Hungary
- Mr Tamás Jakab - part time, western Hungary
- Mr Attila Kovács - part time, eastern Hungary

Each of them works on a 'self employed' basis and invoice us for their services accordingly. As a result they pay their own tax and social security contributions.

In addition, we have established advisory training programmes in which the three development officers mentioned above has the authority to pay for five people to assist with the training programme.

Now, because of the increasing number of schools involved it means that the administrative burden is greater which does detract from the time available for actual training.

Currently, monthly remuneration is as follows:

for the full time YDO: 150,000 HUF i.e. 417 GBP and it includes travel, and accommodation costs  
for the part time YDOs (2): 50,000 HUF i.e. 140 GBP that does not include travel and accommodation, that is an average extra 15,000 HUF/person, i.e. 42 GBP  
for the advisory trainers (about 15): 5-10,000 HUF i.e. 14-28 GBP

The outcome of the last period is as follows:

**Budapest:**

At 8 schools there is training regularly, at 30 schools it is occasional.

Mr Kardos has 3 assistant trainers to help him.

**Miskolc and north-east Hungary:**

At 4 schools there is regular training, at 10 schools it is occasional.

Mr Kardos has 1 assistant trainer to help him.

**East Hungary:**

Mr Attila Kovács lives in Kecskemét, he started in September 1998.

At 7 schools there is regular training, at 10 schools it is occasional.

Mr Kovács has 1 assistant trainers to help him.

**West Hungary:**

Mr Tamás Jakab lives in Székesfehérvár. He began in August 1998.

at 8 schools there is training regularly while at 15 schools it is occasional. Mr Jakab has 3 assistant trainers to help him.

A special and interesting development has taken place in Esztergom which could be a 'blue print' for the future. Here the sponsor of the club, a player himself, finances the 6 local primary schools. Club players hold training at the schools once a week. Children who want more than one session a week may visit the club three times a week. School sides play in a town championship at five weekends in the autumn and at five weekends in the spring. At the end of the weekend matches children are rewarded with cake and coke and at the end of the championship schools get prize money depending on their final position. This is an estimated 500,000 HUF per annum from the sponsor's pocket.

Over the past 1.5 years we have established connections with a further 200 schools where regular or occasional training now takes place.

The use to which the granted money has been put has been regularly reported to you for the last one and a half years on quarterly basis, the supporting document for the fourth quarter of 1998 is attached herewith.

**Goals for the period to come:**

- Maintaining and improving the existing structure thus ensuring the continued existence of those school entities we have been able to create already.
- Further recruitment.
- Developing our communications with the schools and those colleges of further education where PE teachers are trained including the establishment of a regular training format for adult rugby people (e.g. the subject of application point no. 2)

**Forecast of expenses for these activities**

**Phase 8**

**in GBP**

Date	Salary	Travel	Accomoda-tion	Telephone, correspon-dance and other expenses	Training, supplement-ary materials and other documents	Total
August 1999	300	20	0	200	20	540
September 1999	800	450	50	250	500	2050
October 1999	800	500	50	300	400	2050
November 1999	800	500	50	250	300	1900
						<b>6,540</b>

**Phase 9**

**in GBP**

Date	Salary	Travel	Accomoda-tion	Telephone, correspon-dance and other expenses	Training, supplement-ary materials and other documents	Total
December 2000	800	300	50	200	0	1350
January 2000	900	450	50	200	300	1900
February 2000	900	500	50	250	500	2200
March 2000	900	500	50	300	500	2250
						<b>7,700</b>

**Phase 10**

**in GBP**

Date	Salary	Travel	Accomoda-tion	Travel costs	Training, supplement-ary materials and other documents	Total
April 2000	900	600	50	300	300	2150
May 2000	900	600	50	300	300	2150
June 2000	700	350	50	250	200	1650
						<b>5,950</b>

N.B. pound sterling and forint exchange rate calculated at the current 360 HUF/GBP

**Accordingly the asked amount is: 20,190 GBP**

## 2. One year series of coaching and refereeing training courses

The Hungarian Rugby is still in its early stage of development as a result of which many of the match officials or coaches are still playing. For the last few years we have held regular courses for referees where the lecturers were experts from our own society. This has not always given us the desired result even allowing for the correct organisation of championships and tournaments. The significant development of the last few years has been the fact that we have been able to involve of quality people in these fields.

Now we would like to implement a series of summer and winter week-end courses where lecturers would be provided from leading rugby countries. As a new and appropriate relationship looks to be develop with Rugby Network of Wales, we have asked them to support us by providing these facilities.

A joint course for coaches and referees would take place within the following time scale:

**1999 August** 2 week-ends over a Saturday and a Sunday: 25 participants

**2000 February** 2 week-ends over a Saturday and a Sunday: 25 participants

### Expenses for these participants:

#### Accommodation:

25 people x 2 nights x 1000 HUF = 50,000 HUF	i.e. 140 GBP
Meal: 25 people x 4 days x 1200 HUF = 60,000 HUF	i.e. 170 GBP
Travel: 25 people x 2 x average 3000 HUF = 150,000 HUF	i.e. 420 GBP
Incidental expenses, photo-copying, m. rooms rent, interpretation, etc.= 150,000 HUF	<u>i.e. 420 GBP</u>
<b>Total:</b>	<b><u>1,150 GBP</u></b>

### Expenses at consultant side:

#### Time Costs:                      Based on a 7 day working week

<b>Number of Staff</b>	3	2 coaches 1 referee
<b>Hourly Rate:</b>		£40
<b>Number of hours per staff member</b>		42
<b>Total number of hours</b>		126
<b>Time Charge</b>		5040

### Expenses:

Travelling to and from airport	210
Hotel: £200 pp per week	600
Flights: £185 pp	555
Subsistence	<u>525</u>
	<b><u>£6930</u></b>

**Total applied amount at this point: GBP 8,080**

### **3. Százhalombatta club house completion**

**Goal of the application:**

To finish the construction of the rugby-centre in Százhalombatta close to Budapest.

**Background:**

In Százhalombatta a new rugby-centre has been built. The building and the field are almost completed but the project cannot be finished because of lack of the financial resources. The local government and Batai Bátor Bulldogok RFC have invested more than 37m HUF (about 100.000 GBP) to construct the building (28m HUF) and to excavate the implementation of the stadiums grandstand (11,2m HUF).

However, the facilities, that have been constructed already, are yet to be available for usage according to their original planned goal. The furnishing of the facilities and the finishing of the field-arrangement are still missing. Above these, the planned attic level construction, that would serve as the place for international referee training and meetings, has not been completed. This would help to improve the level of domestic junior players development which will contribute to the improvement of the game. Moreover, it would allow us to organize training camps, even in a boarding form. This would guarantee that the facility will become financially independent in the future and would eliminate further need to ask for financial help to maintain the facility. It could become the host for the games of the Middle-European Cup, which are being constructed nowadays with participation of the teams of the region.

The realization of the facility would be a very important step in the development of the Hungarian rugby, because it would give Hungary a internationally recognized, state-of-art field that would increase the popularity of rugby in the country.

If we could not solve this financial problem, most of our past efforts would turn out to be useless. After the major contribution of the local government it is kind of an expectation now towards the rugby party.

The applied amount is 10 m HUF (about 28.800 GBP)

NB: see enclosed video tape on the facility.

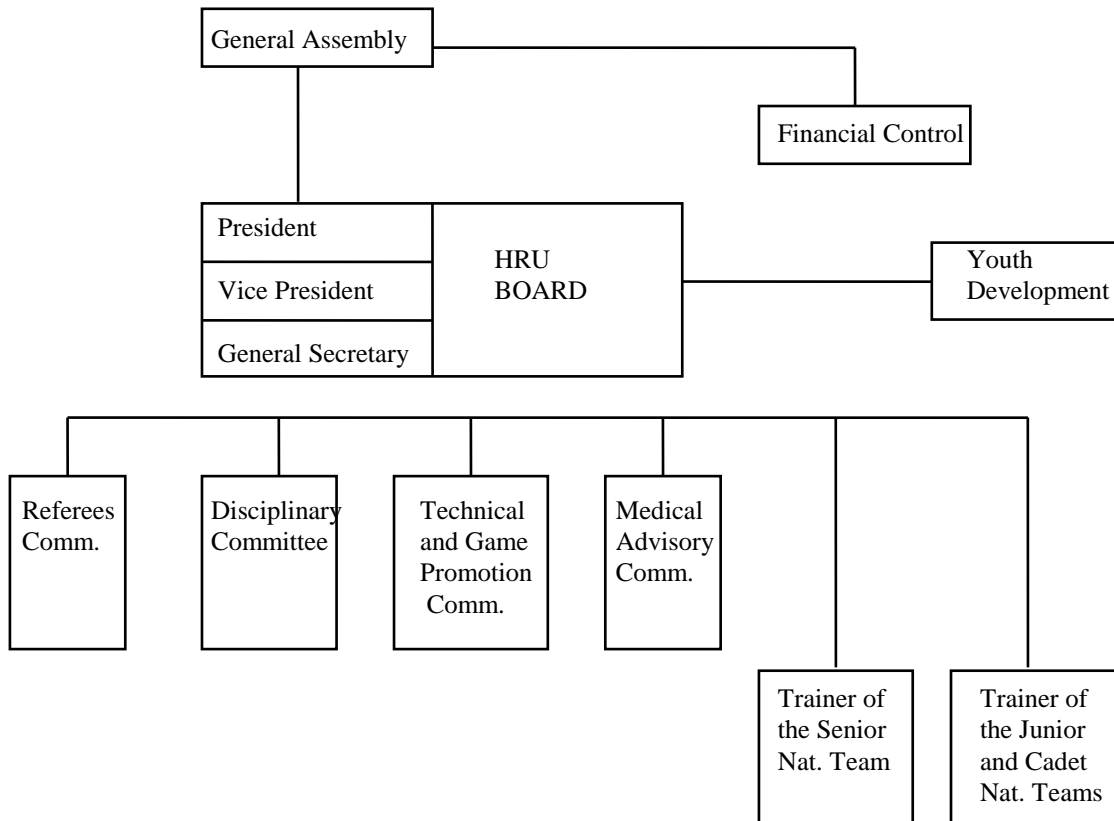
**SUPPORTING DOCUMENTATION NO. 3**

**HUNGARIAN RUGBY UNION'S STRATEGIC DEVELOPMENT AND MANAGEMENT PLAN**

(early draft)

The long term aim of the HRU is to maintain and extend the existence of the sport of rugby in Hungary while providing all the institutional and administrative back-up required both internally and externally.

The current management structure of the HRU is as follows:



Currently, there are two full time employees of the HRU. They are:

1. The General Secretary who administers the running of the 1<sup>st</sup> and 2<sup>nd</sup> division championship together with the cadet and junior championships. She is also responsible for all internal and external affairs of the Union.
2. The Youth Development Officer funded by the IRB whose strategic role is to exploit and develop the undoubted potential of the sport in Hungary among the younger generation.

## **Rugby Projects in Hungary** (in order of priority)

1. Regular training courses for referees. *Expenditures: travel, organisation costs, supporting materials (videos, booklets)*
2. Regular referee assessment program. *Expenditures: travel, organisation costs.*
3. Run of the U19 and U17 national sides:
  - regular trainings and matches
  - participation in the 1999 FIRA World Junior Championship
4. Financial support for the work of the Youth Development Officer
5. Regular training sessions for coaches. *Expenditures: travel, organisation costs, supporting materials (videos, booklets)*
6. Run of the senior national team. Regular training, preparational matches, matches in 1999
7. Development of the communication and office equipment of the Union.
8. Development of an overall professional marketing plan for the HRU.

Long term strategy is expressed in the list of committees that are partly existing while the rest are under establishment.

### **COMMITTEES WORKING FOR THE HRU BOARD**

- I. **Marketing and Financing** - under establishment  
Körmöczi Béla, Ispán Lászlóné, Vida-Sz. Lajos, Jakab Tamás, Mr Béla Kós  
The proper marketing of the sport in this country using all available devices. Providing finances for the basic operations and for the expanded operations (see tasks of other committees and rugby projects).
- II. **PR and Communication**  
Zentai Zsolt, Nemes Csaba, Varga Zoltán (MTV)  
Introduction of our sport to the widest forums thorough media, suggesting the best image. Generating news instead of following. Improving the quality and the level of communication within rugby entities.
- III. **Coaching - Technical and Game Promotion Committee**  
**Velkovics Vilmos** (⇒ Mark O'Driscoll, Szujogán Károly), Kovács Attila, Adamik Zoltán, Lukács Csaba, Gyolcsos Ferenc, Mátyás Csaba,  
Supplying the Hungarian rugby sport with the latest developments, methods etc. of top rugby.
- IV. **Referees**  
Erdélyi Sándor, Steigerwald Alajos, Adamik Zoltán, Jánosi Attila, Tóth Gergely, Bálint István  
Regular coaching and assessment of the referees, improvement of the quality of refereeing.
- V. **Youth Development**  
Gyolcsos Ferenc, Stiglmayer Gábor, Vida-Sz. Lajos, Kardos Attila  
Enhancing the number of young players all over Hungary.
- VI. **Disciplinary**  
Hardy L., Neuzer A., Adamik Z., Székely G.  
Preserving the right spirit of the sport.
- VII. **Financial auditing**  
Fejsze János, Papp István, Szabó Levente, Tóth Gergely  
Regular control of the financial operations of the HRU.
- VIII. **Medical**  
Dr. Balázs Varsányi  
Recommendations and control on the medical areas of the game.



Both lists were partly made to help our sponsor sourcing activities.

**SUPPORTING DOCUMENTATION NO. 2****HUNGARIAN RUGBY UNION**

1143 Budapest, Dózsa Gy.u. 1-3.

9 February 1998

**SIMPLIFIED BALANCE SHEET  
YEAR 1997**

	Denomination	previous year	1997 thousand forints	1997 GBP
1.	A, FIXED ASSETS	0	0	0
2.	I. Intangible assets			
3.	II. Tangible assets			
4.	III. Investments	0	0	0
5.	IV. Value adjustment on investments			
6.	B, CURRENT ASSETS	351	3,020	8,389
7.	I. Stocks			
8.	II. Receivables	183	616	1,711
9.	III. Securities			
10.	IV. Liquid assets	168	2,404	6,678
11.	C. Accrued or deferred assets			
12.	TOTAL ASSETS	351	3,020	8,389
13.	D. OWNED CAPITAL	-970	2151	5,975
14.	I. Issued capital			
15.	II. Capital change	-970	2,151	5,975
16.	III. Provisions for valuation			
17.	E. PROVISIONS			
18.	F. LIABILITIES	1,321	869	2,414
19.	I. Long-term liabilities			
20.	II. Short-term liabilities	1,321	869	2,414
21.	G. ACCRUED OR DEFERRED LIABILITIES			
22.	TOTAL SOURCES	351	3,020	8,389

**PROFIT AND LOSS STATEMENT  
1997**

	Denomination	previous year	1997 thousand forints	1997 GBP
1.	A, Total turnover	5,327	6,949	19,303
2.	B, Total expenses	5,367	3,828	10,633
3.	C, Income before tax	-40	3,121	8,669
4.	I. Tax levied		0	0
5.	D. Income after tax			
6.	I. Reassessment			
7.	E. Capital modification	-970	2,151	5,975

N.B. calculated on the basis of a 360 HUF/GBP exchange rate  
breakdown of balance sheet and profit and loss statement matches the current Hungarian regulations

**Subject: our 3rd quarter year report on IRS grant spending**

Referring to our previous reports and related to the ORS application, now I inform you about this latest period.

Our spendings were on your 1st year grant:

at the 1st and 2nd periods:	4,528	GBP	
at the 3rd period:	2,399	GBP	
at the 4th period:	<u>3,142</u>	<u>GBP</u>	
a total	10,069	GBP	till the end of the 2nd quarter of 1998

Our spendings were at the 2nd grants term:

at the 3rd quarter: GBP

	Item	Date of charging	Amount, GBP
1.	Training for Hungarian PE teachers in two phases:		
	- Aug. 8-9 in Budapest		
	- Aug. 15-16 in Szentes		
	- travel costs of the participants	8/1998	550
	- cost of the training lecturer who held theoretical and practical trainings	8/1998	130
	- accomodation costs of the participants	8/1998	88
	- meal for the participants	8/1998	189
	- written material translation, compilation	8/1998	133
2.	YDO standby salary for August	8/1998	142
3.	IT accessories	9/1998	20
4.	Telephone and energy costs, July	9/1998	105
5.	Postal costs, July	9/1998	16
6.	Photocopying, July	9/1998	137
7.	Photocopying, August	9/1998	12
	TOTAL:		1,522

at the 4th quarter:

	Item	Date of charging	Amount, GBP
8.	Stationary	9/98	31
9.	Telephone and energy costs, August	10/98	129
10.	Postal costs, Aug.	10/98	11
11.	Telephone and energy costs, Sept.	10/98	207
12.	Postal costs, Sept.	10/98	26
13.	Photocopying, Sept.	10/98	18
14.	Salary of Budapest. YDO, Sept.	10/98	426
15.	Compensation for school coaches, Bp., Sept., 3 p.	10/98	83
16.	Salary of W-Hu YDO, Sept.	10/98	140
17.	Travel costs of W-Hu YDO, Sept.	10/98	45
18.	Comp. for school coaches, W-Hu, Sept.	10/98	33

19.	Comp. for school coach, Miskolc area, Sept.	10/98	29
20.	Salary of YDO, E-Hu, Sept.	10/98	140
21.	Compensation for E-Hu YDO, Sept.	10/98	22
22.	Stationaries, Sept	10/98	32
23.	Telephone and energy costs, Oct.	11/98	199
24.	Postal costs, Oct.	11/98	37
25.	Photocopying, Oct.	11/98	11
26.	Stationaries, Oct.	11/98	20
27.	Salary of Budapest. YDO, Oct.	11/98	426
28.	Compensation for school coaches, Bp., Oct., 3 p.	11/98	84
29.	Salary of W-Hu YDO, Oct.	11/98	140
30.	Travel costs of W-Hu YDO, Oct.	11/98	47
31.	Comp. for school coaches, W-Hu, Oct.	11/98	94
32.	Comp. for school coach, Miskolc area, Sept.	11/98	31
33.	Salary of YDO, E-Hu, Oct.	11/98	140
34.	Compensation for E-Hu YDO, Oct.	11/98	35
35.	School coach compensation, E-Hu, Oct.	11/98	38
36.	Photocopying, Nov.	12/98	18
37.	Stationaries, Nov.	12/98	30
38.	Salary of Budapest. YDO, Nov.	12/98	426
39.	Compensation for school coaches, Bp., Nov., 3 p.	12/98	99
40.	Salary of W-Hu YDO, Nov.	12/98	140
41.	Travel costs of W-Hu YDO, Nov.	12/98	44
42.	Comp. for school coaches, W-Hu, Nov.	12/98	82
43.	Comp. for school coach, Miskolc area, .	12/98	29
44.	Salary of YDO, E-Hu, Nov.	12/98	140
45.	Compensation for E-Hu YDO, Nov.	12/98	38
46.	School coach compensation, E-Hu, Nov.	12/98	44
47.	Székesfehérvár Tournament, W-Hu 22/11/1998	12/98	50
	<u>Total:</u>		<u>3,814</u>

Our spendings on your second year grant:

over spending from the first grant:	69	GBP	
at the 1st period		1,522	GBP
at the 2nd period	3,814	GBP	
Total:	5,405	GBP	

**PICTURES OF THE 22 NOVEMBER SCHOOLS TOURNAMENT - SZÉKESFEHÉRVÁR - 6 SCHOOL TEAMS**